



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square, Morgantown, WV 26508
Ph: (304) 594.3535 Fax: (304) 594.1482

ANNUAL REPORT FY 2015

of

West Virginia State Board of Landscape Architects

Michael R. Biafore, Chairman
Jason Testman, Secretary
John Rudmann, Treasurer

12/29/2015



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square, Morgantown, West Virginia 26508
<http://www.wvlboard.org>
(855) 226-1273, (304) 594-1482 FAX

December 29, 2015

The Honorable Earl Ray Tomblin
Governor, State of West Virginia
State Capitol Building
1900 Kanawha Boulevard, East
Charleston, WV 25305

Dear Governor Tomblin:

The West Virginia State Board of Landscape Architects is pleased to present you with our Annual Report for FY2015, submitted in compliance with statutory requirements of W.Va. Code §30-1-12(b).

The West Virginia State Board of Landscape Architects was created on July 1, 1971 by the West Virginia Legislature for the purpose of protecting the health, safety interest and welfare of its citizens by regulating those who hold themselves out to be and who engage in the practice of landscape architecture. Landscape Architecture as defined by the American Society of Landscape Architects is "The art and science of analysis, planning, design, management, preservation, and rehabilitation of the land." The scope of the profession includes but is not limited to site planning, garden design, environmental restoration, town or urban planning, park and recreation master planning, regional planning, and historic preservation.

Should you have any questions regarding the content of this report, please contact me.

Sincerely,

Michael R. Biafore, PLA, ASLA
Board Chairman

cc: William P. Cole, President of the Senate
Tim Armstead, Speaker of the House of Delegates
Clark Barnes, Clerk of the Senate
Steve Harrison, Clerk of the House of Delegates
Natalie E. Tennant, Secretary of State
DeAnnia Spelock, Resources Manager of Legislative Library
Joseph N. Gieger, Interim Director of Archives and History

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OFFICER AFFIDAVITS

AFFIDAVIT

I, Michael R. Biafore, do hereby certify the information contained within the following 2015 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: *Michael R. Biafore*

Title: Chairman of the Board

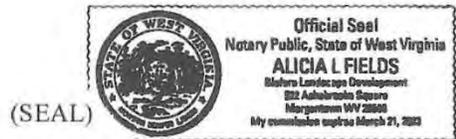
State of West Virginia
County of Monongalia

Alicia L. Fields, a notary public in and for said state, do hereby certify that Michael R. Biafore, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 28 day of December 2015

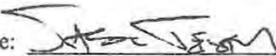
My commission expires March 21, 2023

Notary Public: Alicia L. Fields



AFFIDAVIT

I, Jason Testman, do hereby certify the information contained within the following 2015 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

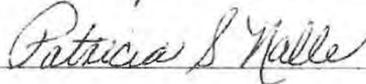
Title: Secretary of the Board

State of West Virginia
County of Kinross

, a notary public in and for said state, do hereby certify that Jason Testman, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 28th day of December 2015

My commission expires September 13, 2020

Notary Public: 



(SEAL)

AFFIDAVIT

I, John Ruddmann, do hereby certify the information contained within the following 2015 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: *John Ruddmann*

Title: Treasurer of the Board

State of West Virginia
County of Monongalia

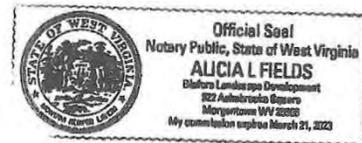
Alicia L. Fields, a notary public in and for said state, do hereby certify that John Ruddmann, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 28 day of December 2015

My commission expires March 21, 2023

Notary Public: *Alicia L. Fields*

(SEAL)



BOARD MEMBERS

About the Board

The mission of the West Virginia State Board of Landscape Architects is to protect the health, safety interest and welfare of the public and to provide for the regulation of landscape architecture in this state.

The Board is composed of three members, two landscape architects and one lay person. Appointed by the Governor and with the advice and consent of the Senate, members serve for staggered terms of three years.

Board Officers

Michael Biafore, Chairman
michael@biafore.com
(Term expires 6/30/2014)

Morgantown
Monongalia County

Jason Testman, Secretary
jtestman@terracareinc.com
(Term expires 6/30/2015)

Charleston
Kanawha County

John Rudmann, Treasurer
rudmannj@wvuhealthcare.com
(Term expires 6/30/2013)

Morgantown
Monongalia County

Contact Us

The West Virginia Board of Landscape Architects invites you to contact us via any of the methods below for any questions or comments you have regarding our board or this website.

Address: West Virginia State Board of Landscape Architects
522 Ashebrooke Square
Morgantown, WV 26508

Phone: (855) 226-1273

Fax: 304-594-1482

Email: michael@biafore.com

REGISTRATION SUMMARY

REGISTRATION SUMMARY

July 1, 2013 – June 30, 2014

Individuals *4

New Landscape Architect Licenses Granted in FY 2014 (by exam or comity) = 4

Active Landscape Architects on June 30, 2014 = 123

Companies *

Certificates of Authorizations Granted to Companies in FY2014 (by application or renewal) =0

July 1, 2014 – June 30, 2015

Individuals *

New Landscape Architect Licenses Granted in FY 2015 (by exam or comity) = 9

Active Landscape Architects on June 30, 2015 = 132

Companies *

Certificates of Authorizations Granted to Companies in FY2015 (by application or renewal) =0

RECEIPTS & DISBURSEMENTS

FY 2014 FINANCIAL REPORT

JULY 1, 2013 THROUGH JUNE 30, 2014

LINE ITEM	NET REVENUE	EXPENSES
	\$12,560	
Personal Services (w + w/o PR deduct)		
Annual Increment		
Civil Serv/PEIA/PERS		
Social Security Matching		
Public Employees' Insurance		
Workers' Compensation		
Pension & Retirement		
Office Expenses		
Printing & Binding		
Rental Expense		
Telecommunications		\$381
Contractual/Professional		
Travel		\$482.10
Computer Services		
Vehicle Rental		
Rental (Machines & Misc.)		
Association Dues		
Fire/Auto/Bond & Other Ins.		\$2112
Advertising/Promotional		
Cellular Charges		\$12.29
Hospitality		
Energy Exp Motor Vehicle		
Miscellaneous		
Training & Development		
Postal & Freight		
Computer Supplies		
Office & Comm. Equip.		
Bank Costs		
PEIA Reserve Transfer		
WV OPEB Contribution		
Computer Equipment		
State Treasurer's Office Fees		
Revenue Refunds		
TOTALS	\$12,560	\$9,072.21

* Directly from Annual Expenditure Total for Fiscal Year by Object provided in WVFIMS.

**FY 2015 FINANCIAL REPORT
JULY 1, 2014 THROUGH JUNE 30, 2015**

LINE ITEM	NET REVENUE	EXPENSES
	\$6515	
Personal Services (w + w/o PR deduct)		
Annual Increment		
Civil Serv/PEIA/PERS		
Social Security Matching		
Public Employees' Insurance		
Workers' Compensation		
Pension & Retirement		
Office Expenses		
Printing & Binding		
Rental Expense		
Telecommunications		\$457.82
Contractual/Professional		
Travel		\$177.50
Computer Services		\$334.58
Vehicle Rental		
Rental (Machines & Misc.)		
Association Dues		\$10,985
Fire/Auto/Bond & Other Ins.		\$2,496
Advertising/Promotional		
Cellular Charges		
Hospitality		
Energy Exp Motor Vehicle		
Miscellaneous		
Training & Development		
Postal & Freight		
Computer Supplies		
Office & Comm. Equip.		
Bank Costs		
PEIA Reserve Transfer		
WV OPEB Contribution		
Computer Equipment		
State Treasurer's Office Fees		
Revenue Refunds		
TOTALS	\$6,515	\$14,450.900

* Directly from Annual Expenditure Total for Fiscal Year by Object provided in OASIS.

COMPLAINTS FILED

Complaints Filed in FY 2014 and FY2015

Case Number: 1-001
Edward Shiflett

Allegation: Advertising as and performing as a licensed landscape architect. Violation of State Code §30-22-2.

Resolution: Mr. Shiflett agreed to cease and desist all actions contrary to State Code §30-22-2.
Case closed 12/31/2013.

**ROSTER OF
WV LANDSCAPE ARCHITECTS**

Roster of WV State Landscape Architects

12/26/2015

Legend and Coding

status	
A	Active
I	Inactive
R	Retired
D	Deceased
L	Lapsed

status	NUMBER	ISSUE DATE	EXP DATE	FIRST	MIDDLE	LAST	FIRM NAME	FIRM ADDRESS	FIRM CITY	FIRM COUNTY	FIRM STATE	FIRM ZIP
R	1			George	W	Longenecker	RETIRED					
A	2		7/30/2016	Charles	T	Price	Riverside Sod Farm, LLC	10 Steward Orchard	Winfield	Pulham	WV	25213
I	23			John	J	Saltman	Overholser & Blythe, PA	1207 Central Park Boulevard	Fredericksburg		VA	22407
A	33		7/30/2016	David	L	Lehmer	HWH Architects Engineers Planners Inc.	1300 East Ninth Street, Suite 900	Cleveland	Cuyahoga	OH	44114
R	36			William	M	O'Brien, Jr.	URS Corporation	3010 LBJ Freeway, Suite 1300	Garland	Dallas	TX	75234
D	68			David	L	Morrow						
I	71			John	F	Ortner	Edrad & Associates, LLC	754 16th Avenue	Chattanooga	Hamilton	TN	42213
I	83			John	F	Ortner	Edrad & Associates, LLC	Box 4213, Chattanooga	Chattanooga	Lake County	TX	75405
A	94		7/30/2016	Douglas	M	Ruth		1212 N.E. 8th Avenue	Fort Lauderdale	Broward	FL	33304
A	110		7/30/2016	Joseph	A	Hajnas	Joseph Hajnas Associates, Inc	One Bgelew Square	Pittsburgh	Allegheny	PA	15219
L	143			William	G	Lynch	RETIRED					
D	146			Steven	B	McBride						
R	148			David	M	Rieger	US Army Corps of Engineers	502 Eighth Street	Huntington	Cabell	WV	25701
I	148			Richard	R	Drum	US Army Corps of Engineers	502 Eighth Street	Huntington	Cabell	WV	25701
A	151		7/30/2016	Richard	G	Drum	US Army Corps of Engineers	502 Eighth Street	Huntington	Cabell	WV	25701
L	152			Edward	E	Werley	Werley Associates	7108 Church Avenue	Pittsburgh	Allegheny	PA	15202
A	158		7/30/2016	Anthony	B	Borda, Jr	US Army Corps of Engineers, Huntington Dist	502-8th Street	Huntington	Cabell	WV	25701

A	165		7/30/2016	Kenneth	L	Bullock	Woolpert, Inc.	8731 Red Oak Boulevard	Charlotte	Mecklenburg	NC	28217
J	167			John	D	Utterback	J. David Utterback, Inc.	3400 N. Kings Highway	Myrtle Beach	Horry	SC	29577
L	169			Donald	R	Armstrong	West Virginia University	1140 AG Science Building, P.O. Box 6108	Morgantown	Monongalia	WV	26506
J	170			Paul	A	Arlinson						
A	171		7/30/2016	Joseph	E	Bird	Chapman Technical Group	200 Sixth Avenue	St. Albans	Kanawha	WV	25177
A	172		7/30/2016	David	R	Kaiser	O'Brien Atkins Associates, PA	PO Box 12037	Durham		NC	27709
A	173		7/30/2016	George	A	McEldowney, Jr.	USDA Forest Service	2946 Chestnut Street	Montgomery	Montgomery	AL	36107
A	174		7/30/2016	Jeffrey	L	Nelsen	EL Robinson Engineering	5088 Washington Street	Charleston	Kanawha	WV	25313
J	176			Debra	J	Mersy	Floyd Browne Group	480 Grant Street	Akron	Summit	OH	44311
L	181			John	A	Bentley	Bentley Koepke, Inc.	3678 Heekin Avenue	Cincinnati	Hamilton	OH	45208
L	184			Wayne		Colebank	Logan Simpson Design	50 W. Third Street, Suite 450	Tempe	Maricopa	AZ	85251
J	187			Wes	W	Holiday	Holiday Canopies, Inc.	141 Woodbridge Drive	Charleston	Kanawha	WV	25311
A	190		7/30/2016	James	F	Haden	Stewart, INC.	200 South College St, STE 720	Charlotte	Mecklenburg	NC	28202
A	192		7/30/2016	Scott	M	Clay	Mineral County Commission	150 Armstrong Street	Keyser	Mineral	WV	26726
L	194			Kenneth	E	Bassett	Sasaki Associates, Inc.	64 Pleasant Street	Watertown		MA	02472
J	196			Russell	J	Jebba	City of Wheeling	1509 Chapline Street	Wheeling	Ohio	WV	26003
J	199			Malayo	K	Banner	US Army Corps of Engineers	441 G Street NW	Washington		DC	20314
J	207			Paul	D	Cellasera	Paul D. Cellasera, PLLC	12 Deer Run Drive	Asheville	Buncombe	NC	28805
A	208		7/30/2016	Elizabeth	H	Hestick	Terratopia, LLC	425 - 429 North Fourth Street	Clarksburg	Harrison	WV	26301
L	209			John	J	Schnabel		3000 Chestnut Avenue, Suite 319	Baltimore		MD	21211
L	210			John	C	Laatsch	City of Aspen	130 S. Galena Street	Aspen		CO	81611
A	212		7/30/2016	Carol	M	Salai	Wind Ridge Engineering Company	285 Finch Road	Wind Ridge	Greene	PA	15380
A	214		7/30/2016	Susan	E	Hathaway	CDM Smith	700 Washington Street, E., Suite 210	Charleston	Kanawha	WV	25302
A	215	10/24/1988	7/30/2016	Steven	D	Staats	Burgess & Niple, Inc.	4424 Emerson Avenue	Parkersburg	Wood	WV	26104
A	217		7/30/2016	Andrew	J	Barger III	Wheeling Park Commission	FMC Office, State Route 88	Wheeling	Ohio	WV	26003
A	219	8/5/1989	7/30/2016	Suzanne		Meyer	Image Earth	1137 Cornell St	Pittsburgh	Allegheny	PA	15212
A	221		7/30/2016	John	C	Lewis	Painter-Lewis, PLC	817 Cedar Creek Grade, Suite 120	Winchester	Frederick	VA	22601
A	225		7/30/2016	Shene	E	Long	Louisville Metro Planning and Design	444 South 5th Street	Louisville	Jefferson	KY	40202
A	226		7/30/2016	Gregory	D	Fox	Terradon Corporation	401 Jacobson Drive	Poca	Putnam	WV	25159
A	228		7/30/2016	Nancy	L	Lonnert	Pashek Associates, Ltd	619 East Ohio Street	Pittsburgh	Allegheny	PA	15212
J	229			Linda	R	Lunawig	Columbia Engineering	2783 Meadow Church Road, Suite 100	Quath	Gwinnett	GA	30097

A	279	7/30/2016	William	W	Ernestes, Jr.	Trade Engineering	219 Hartman Run Road	Morgantown	Monongalia	WV	26505
A	280	7/30/2016	Nathaniel	C	Greene	Dieffenbach and Hrbz	12 Rusch Drive	Morgantown	Monongalia	WV	26501
I	281		Jeffrey	R	Diaplerin						
A	282	7/30/2016	Mark	A	Dyck	William H. Gordon Associates, Inc.	301 N. Mildred Street, Suite 1	Charles Town	Jefferson	WV	25414
A	283	7/30/2016	Joseph	H	Young	Trade Engineering	4900 Teays Valley Road	Scott Depot	Putnam	WV	26177
I	285		Jacob	L	Walters	Leaning Tower Associates, PC	85 South Tappan Street	Highland	Allegheny	Pa	15202
A	286	7/30/2016	Sara	W	Moore	Burt Hill	650 Stratfield Street, Suite 2600	Pittsburgh	Allegheny	PA	15222
A	287	7/30/2016	Morton	H	Clouse	Slater Associates, Inc.	5560 Sterrett Place #302	Columbia	Howard	MD	21044
L	288		Anastasia	C	Mahan	Melhan Rykel Associates	800 Wyman Park Drive, Suite 100	Baltimore	Howard	MD	21211
A	289	7/30/2016	Tom	A	Hall, Jr.	Jackson County Commission	104 East Washington Street	Charles Town	Jefferson	WV	25414
I	290		Tom	J	Hough	Reynolds Landscapes and Architecture	P.O. Box 16067	Morgantown	Monongalia	WV	26507
L	292		Michael	S	Cole	Cole Jenest & Stone, PA	2211 N. Lamar, Suite 400	Charlotte	Mecklenburg	NC	28292
A	295	7/30/2016	Leah	G	Hales	SWVA Group	1425 N. 4th Street, Suite 605	Dallas	Dallas	TX	75202
I	296		David	H	Stiles	K&L, Inc.		Charleston	Capitowge	GA	30113
A	297	7/30/2016	James	R	Klein	Ludwick Klein Landscape Architects, P.C.	815 North Royal Street, Suite 200	Alexandria	Fairfax	VA	22314
A	299	7/30/2016	Scott	C	Scarfone	Oasis Design Group	1606 Eastern Avenue	Baltimore	Baltimore	MD	21231
L	300		Steven	W	Edwards	Terra Concepts, P.C.	224 Court Square	Charlottesville	Charlottesville	VA	22902
L	301		James	F	Shepherd	Koonitz-Bryant, P.C.	1703 N. Parkham Road	Richmond	Richmond	VA	23229
A	302	7/30/2016	Fredrick	P	Behlen	Site Resources, Inc.	14315 Jannettsville Pike	Phoenix	Baltimore	MD	21151
A	305	7/30/2016	Tom	L	Kestler	Dewberry	3106 Lord Baltimore Dr. Suite 110	Baltimore	Baltimore	MD	21201
L	304		Jeffery	M	Collins	Roundcorner Studio	10487 Lakeridge Parkway, Suite 450	Ashland	Ashland	VA	23005
A	306	7/30/2016	Stephanie	J	Tulle	Fisher Collins & arter, Inc	10272 Baltimore National Pike	Fillicott City	Baltimore	MD	21042
A	308	7/30/2016	Sara	B	Sourino						
A	309	7/30/2016	Mark	C	Gonnet	Lewis Scully Gonnet, Inc.	1919 Galloway Road, Suite 118	Vienna	Prince Georges	MD	22152
A	310	7/30/2016	Robert	C	Boyd	A. B. Consultants, Inc.	9450 Annapolis Road	Lanham	Prince Georges	MD	20706
A	311	7/30/2016	Christopher	L	Camp	Lose & Associates, Inc.	1314 Fifth Avenue N., Suite 200	Nashville	Davidson	TN	37208
I	312		Scott	L	Starnet	Bosch Associates	4015 Falls Church Ln	Leesville	Ark	GA	32061
A	313	7/30/2016	Thomas	P	Paguguet	US Dept of Veterans Affairs - ICA	910 Vermont Avenue	Washington	Washington	DC	20420
A	314	7/30/2016	Gregory	S	Miller	Miller Landscape Architecture, PA	120 Club Oaks Court, Suite 100	Winston-Salem	Forsyth	NC	27104
I	315		Kevin	A	Sword	Donora York, Ralston & Associates, Inc.	19118 Montgomery Village, Suite 210	Montgomery Village	Montgomery	MD	20952
A	316	7/30/2016	Mark	D	Shaw	GAU Consultants, Inc.	500 Sumner Street, Third Floor	Charleston	Kanawha	WV	25301
D	318		Perry	L	Wood						

A	350	4/23/2010	7/30/2016	Robert Joseph	M	Hayler	The Roberts Group, PSC	239 Southland Drive, Suite 6	Lexington	Fayette	KY	40503
L	351	4/20/2010	7/30/2016	Joseph Karuska	J	Karuska	Studio 109 Designs, LLC	109 Zeta Drive	Pittsburgh	Allegheny	PA	15238
A	352	4/23/2010	7/30/2016	Patrick		Hogland	Brindolfeffer Carroll Inc	2360 Chadwell Dr	Lexington	Fayette	KY	40573
A	353	6/6/2010	7/30/2016	Rhonda	S	Dennkemper	Lee & Paga and Associates	639 Eye Street, NW	Washington, DC		VA	20015
A	354	10/2/2010	7/30/2016	Donovan		Corum	Design Core Studio LLC	PO Box 636	Williamsport		MD	21795
A	355	10/21/2011	7/30/2016	David								
A	356	10/10/2010	7/30/2016	Joseph	M	Gurney	First Capital Engineering	48 South Richard Ave	Tork		PA	17404
A	357	10/29/2010	7/30/2016	David	W	Jioud	Studio 39 Landscape Architecture	6418 Grove Dale Dr	Alexandria		VA	22310
A	358	10/29/2010	7/30/2016	Gary	L	Clower	Moloney and Company	100 South Railroad Ave	Ashland		VA	23005
A	359	4/15/2011	7/30/2016	Felix		Pitts						
A	360	4/20/2011	7/30/2016	Timothy		Stromberg	Stromberg Garrison+Associates	102 E. Main Street, Suite 300	Somersel		PA	15501
A	361	6/17/2011	7/30/2016	Brodley	R	Sless	Sless Design PLLC	471 Scalesboro Road	Charlotte		NC	28209
A	362	10/24/2011	7/30/2016	Brennis		Meyer	The Porcua Group	1500 4th Ave, 3rd Floor	Seattle		WA	98101
A	363	10/24/2011	7/30/2016	Brian	T	Byrd	Nelson Byrd Wolz	408 Park St Charlottesville	Lexington		KY	40507
A	364	6/28/2012	7/30/2016	Brian	C	Hill	GMW, Inc.	408 East Vine Street, Suite 400	Cleveland		OH	44133
A	365	11/22/2011	7/30/2016	Paul	J	Knopp	BEHNKE Assoc.	1215B w 10th St, Cleveland	Cleveland		OH	44133
A	366	9/28/2011	7/30/2016	James	J	Fechou	Chaires PJ Johnson & Associates	918 Chamber Road, Suite 251N	Gaithersburg		MD	20878
A	368	7/30/2016	7/30/2016	Ted	H	Spaid	SWT Design	7722 Big Bend Blvd	St. Louis		MO	63119
A	369	1/24/2011	7/30/2016	Thomas	P	Conley	Draft-McCune-Walker Inc.	200 E Pennsylvania Ave	Towson		MD	21286
A	370	11/17/2011	7/30/2016	Jason		Hollen	Stonewall Resort	940 Resort Dr	Roanoke		WV	26447
A	371	12/19/2011	7/30/2016	James	K	Schnagl	Mahan Ryker Associates	800 Wyman Park Drive, Suite 100	Baltimore		MD	21212
A	372	12/19/2011	7/30/2016	Lydia		Kimbal	Flora Teetler Landscape Architects	800 N. Charise St, Ste 300	Baltimore		MD	21201
A	373	12/19/2011	7/30/2016	Jeffery	A	Strung	EM&T	5500 New Albany Rd	Columbus		OH	43054
A	374	2/26/2012	7/30/2016	David		Loche	KCI Technologies	898 Ridgebrooke Rd.	Sparks		MD	21152
A	375	3/20/2012	7/30/2016	Robert	D	Anderson		4028 25th Rd N	Arlington		VA	22207
A	376	8/13/2012	7/30/2016	Mark	C	Arnold	M20 Design Group	400 Old Vine Street	Lexington		KY	40507
A	377	7/18/2012	7/30/2016	Douglas	W	Timbrell	Terradot Corporation	P.O. Box 519	Niro		WV	25276
A	378	7/16/2012	7/30/2016	Brian	S	Chapman	Program Planning and Administration	1900 Kanawha Blvd., BLDG 5, 8th Floor	Charleston		WV	25305
A	379	10/12/2012	7/30/2016	Donald	B	Curry	Curry Design Group	3045 McCaless Rd	Moensville		TN	37135
A	380	10/12/2012	7/30/2016	Ignatj	H	Curry	Curry Design Group	3045 McCaless Rd	Moensville		TN	37135
A	383	6/7/2013	7/30/2016	Robert		Dinmore						
A	384	7/15/2013	7/30/2016	Steven	M	Beattie	Larson Design Group	1700 Route 522	Sevens Grove		PA	17637

A	385	10/30/2013	7/30/2016	Raymond	L	Heal	Red Design, Inc.	7402 York Road Ste 201	Towson	MD	21284
A	386	10/30/2013	7/30/2016	Matthew	R	Lutimer	WVU	48 Donley Street 4th floor Marina Tower	Morgantown	WV	25906
A	387	10/30/2013	7/30/2016	Ryan	A	Secret	GAT Consultants, Inc.	300 Summers St Ste 1100	Charleston	WV	25301
A	388	7/3/2014	7/30/2016	Nigelw	A	Landes	Welland Studies and Solutions, Inc.	5300 Wellington Branch Dr Suite 100	Gainesville	VA	20155
A	389	2/26/2014	7/30/2016	Nicholas	A	Georgas	Boiler Engineering	22634 Davis Drive Ste 250	Sterling	VA	20154
A	392	8/21/2014	7/30/2016	Thomas	L	Wolfe	Nelson Byrd Wolfz LLC	408 Park Street	Charlottesville	VA	22902
A	393	12/15/2014	7/30/2016	Valie	A	Hass	WVU Division of Resource Management	PO Box 6106	Morgantown	WV	26506
A	394	5/19/2015	7/30/2016	Lynn Ann	R	Moore	Davis Partnership, P.C.	2301 Blake Street, Suite 100	Denver	CO	80205
A	395	2/28/2015	7/30/2016	Walter	R	Haveher	Surface 678, PA	215 Morris Street	Durham	NC	27701
A	396	2/28/2015	7/30/2016	William	R	Bryant	HDR, Inc.	1100 Peachtree Street, NE	Atlanta	GA	30309
A	397	2/28/2015	7/30/2016	Pamela	M	Blough	PH Bough, Inc/PLACE Studios	PO Box 102	Grand Haven	MI	49417
A	398	5/13/2015	7/30/2016	Nicole	M	Oster	The Galtsway Engineers, Inc.	403 Holiday Drive, Suite 300	Pittsburgh	PA	15220
A	399	8/10/2015	7/30/2016	Dante	C	Centi	Morris Knowles & Associates	143 Athena Drive	Demont	PA	15626
A	400	8/10/2015	7/30/2016	Elizabeth	A	Orr	West Virginia University	Davis College PO Box 6106	Morgantown	WV	25908
A	401	10/25/2015	7/30/2016	Gregory	J	Disband	A. Morton Thomas & Associates, Inc.	809 King Farm Blvd 4th Floor	Rockville	MD	20850
A	402	10/25/2015	7/30/2016	Andrew	E	Strasale	A. Morton Thomas & Associates, Inc.	801 King Farm Blvd 4th Floor	Rockville	MD	20850
A	403	10/25/2015	7/30/2016	Cynthia	A	Tyler	Terra Design Studios	2110 Sawaw Street	Pittsburgh	PA	15203
A	404	10/25/2015	7/30/2016	Steven	D	Torgerson	A. Morton Thomas & Associates, Inc.	500 King Farm Blvd 4th Floor	Rockville	MD	20850
A	405	10/25/2015	7/30/2016	Brady	K	Hawerson	BKV Group	222 N 2nd St	Minneapolis	MN	55401
A	406	10/25/2015	7/30/2016	Michael	T	Blackburn	West Virginia University	1140 App. Sci Bldg	Morgantown	WV	25906

**ROSTER OF
WV CERTIFICATES OF
AUTHORIZATIONS**

Not Applicable at This Time

**BOARD MEETING
AGENDAS AND MINUTES**



STATE BOARD OF LANDSCAPE ARCHITECTS

522 ASHEBROOKE SQUARE MORGANTOWN, WV 26508
PH: 304.294.2300 FAX: 304.294.1400

Oct 16, 2013

Board Meeting Agenda

Wed Oct 16, 2013
Office of Biafore Landscape Development
522 Ashebrooke Square
Morgantown, WV 26508

1. Old business
 - a. Review and approval of March 2013 minutes
 - b. Treasurer's report
 - c. Where are our files at this time?
2. Updates
 - a. on Automation of WV Registration
 - i. PE Board-John
 - ii. Would like to wrap this up before John's departure
3. Jason's idea for John's replacement
4. Auditor's training Dec 3rd
 - a. <http://www.wvsao.gov/meetings/Default.aspx>
- 5.
6. Complaint Letter against Eddie Shifflet
 - a. See email attachment –practicing/advertising without a license
7. Board stipend
 - a. As per treasurer's office- we need to submit for workman's comp and unemployment in case we ever hire and employee.
8. Exams
 - a. Plant Exam Given Sept 2013
 - i. Ryan Secrist - Passing grade
9. Renewals for 2013-2014
 - a. Update
 - b. Competed Roster –updated
 - i. Need to remove Beth Hestic and add others
 - c. Add Ryan Secrist and Stephen Beattie



STATE BOARD OF LANDSCAPE ARCHITECTS

301 Randolph Plaza, Morgantown, WV 26501
Ph: (304)294-2800 Fax: (304)294-1462

10. Recent licenses issued - pending

383	Seacrist	Ryan	Issued	
384	Stephen	Beattie	Issued	
382	Christopher	Thompson	Sent approval letter	Not received

11. Applications

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Raymond L Hell	Application		
Chad Wallen	Application Withdrawn		
Mathew Lattimer	Application		
Nichole Mendinsky	Application		

12. Web site

- Roster
- Remove Calendar
- Add Banned plant link

13. Delegation of existing tasks

- Chairman
- Secretary/Treasurer
- Member
- Notifications

14. Next Meeting

15. Chairman's Comments

16. Public Comment

17. Other



STATE BOARD OF LANDSCAPE ARCHITECTS

123 Atholbrook Square, Morgantown, WV 26508
ph: (304) 226-1273 fax: (304) 594-1482

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS October 16th 2013

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 3:30pm, October 16th 2013 via Teleconference. Present were board Members Michael Bisfore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).

- II. **OLD BUSINESS**
 - a. **Minutes:** The Minutes from the meeting of March 2013 were approved. These Minutes and others from the previous three year's meetings have been posted to the website
 - b. **Renewals:** Renewals have been completed, roster has been updated.
 - c. **Online License Renewal:** John is to follow up
 - d. **Two Year Licensing:** A rule change will be necessary

- III. **NEW BUSINESS**
 - a. **Driver Safety Training:** Members viewed online driver safety videos from <http://www.progressive.com/vehicle-resources/driving-safety/main.aspx>. Jason will discuss the proper reporting process with BRIM.
 - b. **Replacement for John Rudmann (Treasurer):** The board is to select a candidate
 - c. **LARE:** Ryan Seacrist passed the State Plant Exam
 - d. **Board Stipend** – As per State Treasurer's office, we need to submit for worker's comp and unemployment for the event we hire employees.
 - e. **Anonymous Complaint** – The board reviewed an anonymous complaint regarding title use by Eddie Shiffler
 - f. **Files:** Mike and Jason will arrange a time to move the files.
 - g. **Roster. Need to Add Ryan Seacrist and Stephen Beattie**
 - h. **Website:** Remove calendar, add link to banned plant list

- IV. Treasurer's Report:**
 a. Budget is \$22,300.00

- V. APPLICATIONS/LICENSE**
Licensees: 383 Ryan Seacrist Issued
 384 Stephen Beattie Issued
 382 Christopher Thompson Sent approval letter

Applicant Name	Status	Outstanding	Action Taken
Raymond Hell	Applications		Approved #385
Mathew Latimer	Application		Approved #386
Nichole Mendinsky	Application		Missing Reference from Steven Lynch

- VI. CHAIRMAN'S COMMENTS**
 a. Mike would like to put together a packet for each officer that provides a guide on basic procedures, contacts, etc., so that future new members can transition smoothly.
 b. The board should focus on the procedures for two year registrations and online license renewal, and the fees for COAs.

- VII. PUBLIC COMMENTS**
 a. There were no comments

- VIII. NEXT MEETING**
 a. Mike will advise on next meeting date.

Meeting adjourned at 4:30pm

Respectfully Submitted,



Jason Testman, Secretary
 October 16th, 2013



STATE BOARD OF LANDSCAPE ARCHITECTS

522 ASHEBROOKE SQUARE, MORGANTOWN, WV 26508
Ph: (204)894-1280 Fax: (204)894-1482

February 21st, 2014 12 Noon

Board Meeting Agenda

Office of Biofore Landscape Development
522 Ashebrooke Square
Morgantown, WV 26508

1. Old business
 - a. Review and approval of October 2013 minutes
 - b. Treasurer's report
 - c. Files have been moved from Chapman Office to TerraCare office.
 - d. Web site
 - i. Roster
 - ii. Remove Calendar
 - iii. Add Banned plant link
2. Updates
 - a. on Automation of WV Renewals
 - i. PE Board-John
 - ii. Would like to wrap this up before John's departure
3. Board stipend
 - a. Received letter. Attached.
4. Exams
 - i. NA
5. Renewals for 2014-2015
 - a. Update
 - b. Completed Roster –updated
6. Recent licenses issued – pending – Curt Culberson 9/26/12 Christopher Thompson, 12/19/12
7. Applications

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Raymond L Hell	Application		
Mathew Landes	Application		
Nicholas Georgas	Application		



STATE BOARD OF LANDSCAPE ARCHITECTS

222 AMHERST ROAD • BOSTON, MA 02201
TEL: (617) 452-1200 FAX: (617) 452-1140

Nichole Mendinsky	Application	Approved pdn 1 ref	
Thomas Woltz	Application		

8. OASIS project and getting up to speed

9. Delegation of existing tasks

- a. Chairman
- b. Secretary/Treasurer
- c. Member
- d. Notifications

10. Next Meeting

11. Chairman's Comments

12. Public Comment

13. Other



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ardmore Park Square, Morgantown, WV 26505
ph: (855) 226-1272 fax: (304) 594-1462

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

February 21st, 2014

- I.** A meeting of the West Virginia Board of Landscape Architects was called to order at 12:00pm, February 21st, 2014 via Teleconference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).
- II. OLD BUSINESS**
- a. **Minutes:** The Minutes from the meeting of October 2013 were approved. These Minutes and others from the previous three year's meetings have been posted to the website.
- b. **Treasurer's Report:**
- | | |
|-------------------------|-------------|
| i. 12/2013 Cash Balance | \$36,513.76 |
| ii. YTD Actual | \$6,402.17 |
| iii. Budget: | \$22,850.00 |
| iv. YTD Over Budget | \$16,447.33 |
- c. **Website:** The current Roster has been uploaded to the website (as of February 2014)
- d.
- e. **Board Stipend**
- i. We received a letter regarding steps necessary to obtain approval for a board stipend.
- f. **Automated renewals** - John will ask PE board who to contact regarding t
- g. **Exams** - None
- h. **Renewals** - Roster updated prior to renewals. Letters will go out in May
- i. **Licenses** - licenses issued to Curt Culbertson and Christopher Thompson
- III. NEW BUSINESS**
- a. **Safety Program**

IV. APPLICATIONS/LICENSE

Licenses: Curt Culberson: 381 Pending receipt of seal; Christopher
Thompson: 382; Nicholas Georgas: 388; Matthew Landes: 389

Applicant Name	Status	Outstanding	Action Taken
Thomas Woltz	Application	-	Approved through Reciprocity
Raymond Heil	Application		Approved

V. PUBLIC COMMENTS

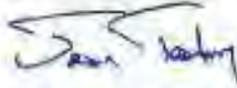
a. There were no comments

VI. NEXT MEETING

a. Mike will advise on next meeting date.

Meeting adjourned at 1:30pm

Respectfully Submitted,



Jason Testman, Secretary
February 21st, 2014



STATE BOARD OF LANDSCAPE ARCHITECTS
102 AMERICAN BUILDRY BLDG 1ST FL. WY 26004
PO BOX 12807 FAX 334-624-1422

May, 2014

Board Meeting Agenda

Office of Biofore Landscape Development
522 Ashebrooke Square
Morgantown, WV 26508

1. Old business
 - a. Review and approval of October 2013 minutes
 - b. Treasurer's report
 - c. Files have been moved from Chapman Office to TerraCare office.
 - d. Web site
 - i. Roster
 - ii. Remove Calendar
 - iii. Add Banned plant link
2. Updates
 - a. on Automation of WV Renewals
3. Board stipend
 - a. Received letter. Attached.
4. Exams
 - i. Plant exam
 1. Candidates
5. Renewals for 2014-2015
 - a. Update
 - b. Completed Roster -updated
6. Recent licenses issued – pending – Curt Culberson 9/26/12 Chistopher Thompson, 12/19/12
7. Applications

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Thomas Woltz	Application		
Mathew Landes	Application		
Nicholas Georgas	Application		
Nichole Mendinsky	Application	Approved pin 1 ref	



STATE BOARD OF LANDSCAPE ARCHITECTS
501 Ash Grove Drive, Suite 100, WY 3001
P: (307) 324-2001 Fax: (307) 324-1400

- | | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|
8. Emily Carlson
 9. OASIS project and getting up to speed
 10. Delegation of existing tasks
 - a. Chairman
 - b. Secretary/Treasurer
 - c. Member
 - d. Notifications
 11. Next Meeting
 12. Chairman's Comments
 13. Public Comment
 14. Other



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashbrooke Square, Morgantown, WV 26508
ph: (304) 295-1275 fax: (304) 594-1483

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

May 14th, 2014

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 12:30pm, May 14th, 2014 via Teleconference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).
- II. **OLD BUSINESS**
- a. **Minutes:** The Minutes from the meeting of October 2013 were approved. These Minutes and others from the previous three year's meetings have been posted to the website.
- b. **Treasurer's Report:**
- | | | |
|---------------------|--------------|-------------|
| i. 12/31/13 | Cash Balance | \$36,513.76 |
| ii. YTD Actual | | \$6402.17 |
| iii. Budget | | \$22,850.00 |
| iv. YTD over budget | | \$16,447.83 |
- c. **Website:** The calendars to be deleted and a link to the banned plant list is to be added.
- d. **Board Stipend**
- i. Board Members will share responsibilities to contact the different departments necessary to complete the paperwork for a board stipend.
- III. **NEW BUSINESS**
- a. **Safety Program**
- b. **Renewals:** renewals will be sent via mail.

IV. APPLICATIONS/LICENSE

Licenses: Curt Culbertson – pending 9/26/14, Christopher Thompson – 12/19/14

V. **PUBLIC COMMENTS**

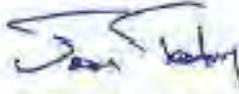
a. There were no comments.

VI. **NEXT MEETING**

a. Mike will advise on next meeting date.

Meeting adjourned at 1:30pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jason Testman".

Jason Testman, Secretary
May 14th, 2014



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square Morgantown, WV 26508
Ph: (304) 291-2300 Fax: (304) 291-1400

August 12, 2014

Board Meeting Agenda

Office of Biofore Landscape Development
522 Ashebrooke Square
Morgantown, WV 26508

1. Old business
 - a. Review and approval of February 2014 minutes
 - b. Treasurer's report
 - c. Web site
 - i. Roster
 - d. **on Automation of WV Renewals**
2. Board stipend
 - a. Contacting necessary depts.
 - b. Need assistance
3. Safety Program
4. Exams
 - i. Plant exam
 1. Candidates
 - a. Vaike Haas
5. Renewals for 2014-2015
 - a. Update
 - b. Completed Roster –updated with emails, addresses, etc
 - c. Audits
6. Recent licenses issued – pending – Curt Culberson 9/26/12 Christopher Thompson, 12/19/12 – Notifications????
 - a. Matthew Landes 7/13
 - b. Nicholas Georgas 2/26
 - c. Nichole Mendinisky – Notified 3/10. No response. Follow up 8/2



STATE BOARD OF LANDSCAPE ARCHITECTS

101 ABANDONED BANK B. HIGHWAY 101, WV 26011
PO BOX 203284, FA. CHARLOTTE, NC

7. Applications

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Thomas Woltz Nicole Oeler Valke Haas Mark Baker John Klamut	Application Application Plant Test R'cd verifica from MD R'cd verifica for MD PE		

8. Emily Carlson

9. OASIS project and getting up to speed

10. Delegation of existing tasks

- Chairman
- Secretary/Treasurer
- Member
- Notifications

11. Next Meeting

12. Chairman's Comments

13. Public Comment

14. Other



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashbrooke Square, Morgantown, WV 26508
ph: (855) 226-1273 Fax: (304) 594-1482

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS August 12th 2014

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 12:30pm, August 12th, 2014 via Teleconference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).
- II. **OLD BUSINESS**
- a. **Minutes:** The Minutes from the meeting of February 2014 were approved. These Minutes and others from the previous three year's meetings have been posted to the website
- b. **Treasurer's Report:**
- | | | |
|------------------|------------------|-------------|
| i. 7/1/2013 | Cash Balance | \$35,530.93 |
| ii. 2014 PFY | Gross Revenue | \$12,660.00 |
| iii. 2014 PFY | Expenditures | \$9,077.21 |
| iv. Cash Balance | End of Year 2014 | \$39,013.72 |
- c. **Website:** The current Roster will be uploaded when finalized as some late renewals are still coming in.
- d. **Board Stipend**
- Board Members will share responsibilities to contact the different departments necessary to complete the paperwork for a board stipend
- III. **NEW BUSINESS**
- a. **Safety Program**
- b. **LARE:** Vaike Hass will be taking the Plant Exam after a date is set up
- c. **Board Stipend** – As per State Treasurer's office, we need to submit for worker's comp and unemployment for the event we hire employees.
- d. **Renewals:** Several licensees have been notified that we have not yet received their renewals. The completed roster will be posted soon in September. Audits will be performed on PDHs

-
- a. **Emily Carlson** – inquired about licensure process

IV. APPLICATIONS/LICENSE

Licenses: Curt Culberson: 381 Pending receipt of seal; Christopher
Thompson: 382; Nicholas Georgas: 388; Matthew Landes: 389

Applicant Name	Status	Outstanding	Action Taken
Thomas Woltz	Application	-	Approved through Reciprocity
Nicole Oeler	Application	Question 4 not answered	
Valke Haas	Plant Test		WV Plant Test
Mark Baker	R'cd verification from MD	Application?	
John Klamut	R'cd verification for MD PE	Application?	

V. PUBLIC COMMENTS

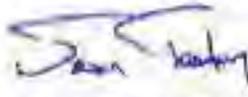
- a. There were no comments

VI. NEXT MEETING

- a. Mike will advise on next meeting date.

Meeting adjourned at 1:30pm

Respectfully Submitted,



Jason Testman, Secretary
August 31st, 2014



STATE BOARD OF LANDSCAPE ARCHITECTS
101 FARMHOUSE DRIVE N. MORGANTOWN, WV 26508
PH: (204) 824-2000, FAX: (204) 824-1100

December 30 , 2014

Board Meeting Agenda

Office of Biafore Landscape Development
522 Ashebrooke Square
Morgantown, WV 26508

1. Old business
 - a. Review and approval of August 2014 minutes
 - b. Treasurer's report
 - c. Web site
 - i. Roster
- Updates
 - d. on Automation of WV Renewals
 - e. Board Stipend
2. Safety Program.....
3. Exams – None at this time
4. Renewals for 2014-2015
 - a. Update
 - b. Completed Roster –updated with emails, addresses, etc
 - c. Audits
5. Recent licenses issued – pending – Curt Culberson 9/26/12 Christopher Thompson,
12/19/12 – Notifications?????
 - a. Matthew Landes Issued 389
 - b. Nicholas Georgas Issued 388
 - c. Vaike Hass – issued 393



STATE BOARD OF LANDSCAPE ARCHITECTS
522 KAMAROCKE BLVD., MOUNTAIN VIEW, MD 21096
PH: (301)834-2827 FAX: (301)834-1410

6. Applications

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Nicole Oeler	Application	Items still outstanding	
Mark Baker	R'd verifca from MD	Items still outstanding	
John Klamut	R'd verifca for MD PE	Items still outstanding	
Blough, Pamela	Application		
Bryant, William	Application		
Havener, Walter	Application		
Moore, Lynn	Application		

7. Emily Carlson – Status ?

8. OASIS project and getting up to speed

9. Procedure review and follow up

10. Next Meeting

11. Chairman's Comments

12. Public Comment

13. Other



STATE BOARD OF LANDSCAPE ARCHITECTS

544 Aftonwood Square, Charleston, WV 25304
ph: (304) 226-1273 fax: (304) 384-1482

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS December 30th, 2014

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 12:30pm, December 30th, 2014 via Teleconference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).

II. OLD BUSINESS

- a. **Minute:** The Minutes from the meeting of August 2014 were approved. These Minutes and others from the previous three year's meetings have been posted to the website
- b. **Treasurer's Report:**

2015 Treasurers Report as of 12/4/2014		
Beginning Balance	\$	43,500.43
Current Month Activity	\$	11,062.50
Current Month Revenue	\$	100.00
YTD Expenditures	\$	12,240.79
YTD Revenue	\$	5,665.00
Ending Balance	\$	32,437.93

- c. **Website:** The current Roster has been uploaded
- d. **Board Stipend**
- i. Board Members will share responsibilities to contact the different departments necessary to complete the paperwork for a board stipend
- e. **Renewals** – Renewals have been resolved. Any licensee responses not received have been moved to lapsed status.

III. NEW BUSINESS

- a. **Safety Program**
- b. **Licenses** – Thomas Wolfz issued #397, Vnake Haas #393,

- c. **Renewals:** Any remaining licenses not having sent in renewals are now on lapsed status

IV. APPLICATIONS/LICENSE

Licenses: Curt Culberson: 381 Pending receipt of seal; Christopher Thompson: 382; Nicholas Georgas: 388; Matthew Landes: 389

Applicant Name	Status	Outstanding	Action Taken
Nicole Oeler	Application	Question 4 not answered	Attempt to notify for last time
Mark Baker	R'cd verification from MD	Still no application	Notify last time
John Klamut	R'cd verification for MD PE	Still no application	Notify last time
Pamela Blough			
William Bryant			
Walter Havener			

V. PUBLIC COMMENTS

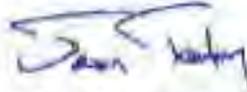
- a. There were no comments

VI. NEXT MEETING

- a. Mike will advise on next meeting date.

Meeting adjourned at 1:30pm

Respectfully Submitted,



Jason Testman, Secretary
December 30th, 2014